

BUSINESS OPERATIONS TAX APPLICATION

No. _____

Section One: Business Information				
BUSINESS NAME			STARTING DATE	
PHONE	SECONDARY PHONE	EMAIL		
BUSINESS ADDRESS			OWNERSHIP TYPE ☐ Sole ☐ Corporation ☐ Partnership ☐ LLC	
IS THIS A HOME ADDRESS? ☐ Yes ☐ No	GOVT ISSUED ID (FEIN/SSN/SEIN/OTHER)	NO OF EMPLOYEES		
BUSINESS DESCRIPTION				
Section Two: Classification <i>(Please Select One)</i>				
☐ Gross Receipts / Commercial Rental	Estimated Gross Receipts/Rent	☐ Gross Payroll (Administrative Headquarters)	Estimated Gross Payroll	
☐ Professional	Years Licensed	☐ Residential Rental	Number of Rental Units	
Section Three: Corporate and Mailing Address				
CORPORATE/MAILING ADDRESS:				
Section Four: Owner or Corporate Officer Information				
OWNER OR CORPORATE OFFICER NAME	RELATIONSHIP TO THE COMPANY	SOCIAL SECURITY NO.	DRIVERS LICENSE NO/EXP	
OWNER OR CORPORATE OFFICER NAME	RELATIONSHIP TO THE COMPANY	SOCIAL SECURITY NO.	DRIVERS LICENSE NO/EXP	
OWNER OR CORPORATE OFFICER NAME	RELATIONSHIP TO THE COMPANY	SOCIAL SECURITY NO.	DRIVERS LICENSE NO/EXP	
Section Seven: Agreement and Signature				
I hereby certify under penalty of perjury that the answers I have given are true and correct to the best of my knowledge and belief. This tax certificate is for revenue purposes only and does not imply conformance with applicable city codes and ordinances. You are advised to check your proposed business location and structure with the City Planning Division for compliance with building codes. Please Note: Once you are registered, the City's Economic Development Department will send you business resource information via e-mail or mail.				
Signature:			Date:	
Section Eight: City Staff Only				
Received/Entered by:			Date:	
NOTES (HOP/APN# IF APPLICABLE)	VOID IF NOT VALIDATED TEMPORARY CERTIFICATE NOT VALID MORE THAN 45 DAYS FROM VALIDATION DATE.YOUR BUSINESS TAX CERTIFICATE WILL BE SENT TO YOU IN APPROXIMATELY TWO WEEKS. CERTIFICATE MUST BE RENEWED ANNUALLY		Amount Due _____ Tax _____ BIA _____ HOP \$_____ State Fee _____ Total	